Setting Up Moodle

Setting Up Your Dashboard

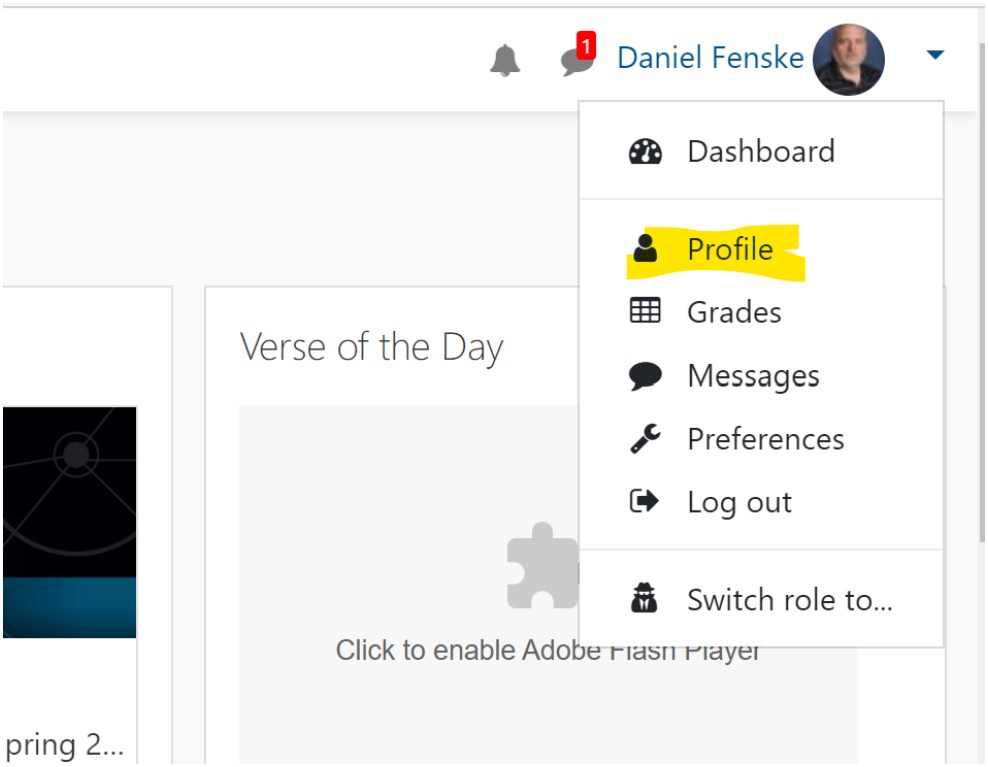
Update Your Profile

Set Your Timezone

When you are working at home, it is very important that you set your timezone if you are outside of the Central Time Zone. If due dates are time-sensitive, being off by two or three hours can be significant. Steps:

1. Log in to Moodle and start at your dashboard.

2. In the upper-right corner, locate the area where your profile picture appears. Use the drop-down arrow to find the menu:



3. Select "Profile"

4. From the next page, click on "Edit Profile."



Daniel Fenske Message

Dashboard / Profile

Professor of Life Sciences

User details

Edit profile

Email address
fenskedj@mlc-wels.edu

Country
United States

City/town

Miscellane
Blog entries
Notes
Forum post
Forum discu

5. On the next page, scroll down to find the Time Zone selector. Select your Time Zone.

Email display — Allow everyone to see my email address

City/town — New Ulm

Select a country — United States

Timezone — Server timezone (America/Chicago)

Description

Professor of Life Sciences

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