Feature Codes

Managing Call Forwarding Feature Codes

A phone user can dial feature codes in conjunction with forwarding numbers to turn call forwarding on or off for different conditions. Forwarding numbers can be local extensions or remote phone numbers.

Code	Action
*72	Activate call forward **ALL** - extension will not ring, call is immediately forwarded. If the call is not answered, voicemail is handled by the *forwarding number* i.e. cell phone voicemail
*73	Deactivate call forward **ALL**
*90	Activate call forward **BUSY** - call is forwarded if the line is busy
*91	Deactivate call forward **BUSY**
*52	Activate call forward **NO ANSWER** -extension will ring 3 times, then call is forwarded for 3 rings. If call is not answered, voicemail for the *extension* is engaged.
*53	Deactivate call forward **NO ANSWER**

Voice Mail

Voicemail can also be accessed by pressing the key with the envelope on your phone.

Code	Action
*97	Access voicemail from your extension.
*98	Access voicemail from *selected* extension. Allows you to access your voicemail, or someone else's from *any* extension

Managing Do Not Disturb

This feature can also be toggled by pressing the *mute* button.

Code	Action
*78	DND Activate
*79	DND Deactivate
*76	DND Toggle

Managing Call Recording

Code	Action
*1	Toggle In-Call Recording

Information Services

Code	Action
*69	Call trace
*65	Speak your extension
*60	Speaking clock

Speed Dial Programming

You can program multiple speed dial numbers on your phone. When prompted, enter the speed dial location, followed by the telephone number

Code	Action
*75	Set up the speed dial location and number
*0X or *0XX	Access and dial the number stored in location X or XX, etc

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