

# Print Credit

MLC uses [PaperCut](#) to handle the print credit and print resource reporting.

## Logging Into Your PaperCut Account

1. Visit <http://papercut.mlc-wels.edu> from a campus network
2. On the resulting page, login with your MLC Account  username and  password
3. You are now logged in

## What You Can Do

From this site you can do the following things:

- Check your current print credit amount
- See how many total print jobs and pages your account has printed
- Check your resent transactions and print jobs
- See if you have any jobs pending release
- Log out

## Adding Print Credit

Please stop in at IT Services during our open hours to have someone add print credit to your account. We currently accept the following payment types for print credit:

- Cash
- Check

## Troubleshooting

- If you cannot log in, or have forgotten your password, please [file a support request](#)
  - If your jobs are not printing, it is possible that you are out of print credit
    - See above for how to add print credit to your account
- 

Revision #3

Created 20 August 2019 19:43:57 by Bob Martens

Updated 18 November 2024 21:46:26 by Bob Martens