Activate My Course

Courses need to be activated before they appear in Moodle. You may activate any course that you are listed as the instructor for.

Instructions

1. Visit portal.mlc-wels.edu
2. Log in to your MLC account by clicking the **Login** button in the top right corner. Use the same username and password as you do for Moodle.
3. From the **Scheduling** tab, choose **Moodle Courses**.
4. Click the **Activate** button next to the name of the course you'd like to activate.
5. The **Activate** button will disappear and a message indicating the course has been activated will take its place.

- Activated courses are deployed to Moodle on a schedule and may take up to 24 hours to appear in your Moodle course list.

- If your course does not appear after 24 hours, please contact Rachel Feld.

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