Grading Moodle Assignments

Using Feedback Files

When this option is enabled in an assignment, instructors can upload a completed rubric, a document with comments, or some other file to provide feedback to students.

- Enable **Feedback Files** from the **Edit Settings** menu of the assignment by checking **Feedback files** under the **Feedback types** section.
- Click on the assignment from the course home page and click **Grade**.
- A **Feedback files** section will be visible near the bottom of the right column.
- Drag and drop the file into the box with the arrow or click the **Add** button  to locate and attach the file.
- After the file has been uploaded, click **Save and show next** to proceed to the next student.
- Students will be able to download and view the feedback file when they view their grade.

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