Moodle Profile Picture

Your Moodle profile picture is visible to Moodle users you interact with, helping to put a face with a name. Please follow the directions below to add or update your profile picture.

Instructions

1. Access your Moodle profile by following these instructions.

To add a new profile picture:

1. Locate an ID-type picture of yourself (not a picture of your family, pet, logo, etc.) on your computer. JPG or PNG files are recommended.
2. Next to **New picture**, either drag and drop the picture into the upload box, or click the **Add** button in the upper left corner of the upload box to add a new picture.
    1. If you choose the **Add** button, a file picker window will appear.
    2. Choose **Upload a file** on the left side of the window.
        1. *Note: If your picture will not upload, it is likely too large. Please resize the picture and try uploading it again.*
    3. Click **Browse**.
    4. Locate the picture you would like to upload and click **Open**.
    5. Click **Upload this file** at the bottom of the window.
3. Click **Update profile** at the bottom of the page to save the changes.

To edit an existing profile picture:

1. Check the **Delete picture** box underneath your existing profile picture.
2. Click **Update profile** at the bottom of the page.
3. Click **Edit profile** and follow the directions above to add a new picture.

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