Information Verification

It is important that MLC has correct contact information for you. Please follow the instructions below to verify your information on the MLC Portal.

- Go to portal.mlc-wels.edu.
- If you're not already logged in, enter your MLC username and password.
- Click **Directory** from the top blue menu and choose **Information Verification**.
- Read through the information to ensure it is correct.
- If any changes are needed, make note of them in the provided text box and click **Submit**.
  - *Note that changes will not appear automatically. Your information page will be updated after the change has been processed.*
- If no changes are needed, scroll to the bottom and click **No changes to report at this time**.

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