

# Fill out online forms faster

**Fill out online forms faster by minimizing the use of your mouse or trackpad.**

- Use the TAB key to move between fields.
- For dropdown fields, type the first letter of your choice and repeat it until you get the right selection. For instance, hitting the "m" five or six times usually gets you to Minnesota. Once you have the right one, tab to the next field.

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Revision #1

Created 27 August 2024 14:11:13 by Linda Kramer

Updated 27 August 2024 14:11:54 by Linda Kramer